

**GOVERNMENT OF THE PUNJAB  
SERVICE & GENERAL ADMINISTRATION  
DEPARTMENT**

**Dated Lahore the 20<sup>th</sup> March, 2007**

**NOTIFICATION**

**No.SOR-III(S&GAD)1-10/99.** In exercise of the powers conferred upon him under Section-23 of the Punjab Civil Servants Act, 1974 (VIII of 1974), the Governor of the Punjab is pleased to direct that the following rules shall be made:-

1. **Short title and commencement:-** (1) these rules may be called the Punjab Agriculture Department, Directorate of Agriculture Information Service Rules, 2007.  
(2) They shall come into force at once.
2. **Method of recruitment and eligibility:-** The method of recruitment, minimum qualification, age limit and other matters related to the posts shall be as given in the Schedule.
3. **Repeal:-** Punjab Directorate of Agriculture Information Service Rules, 1998 are hereby repealed.

**BY THE ORDERS OF THE GOVERNOR OF THE PUNJAB**

**NAGUIB ULLAH MALIK  
ADDITIONAL CHIEF SECRETARY**

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**No.SOR-III(S&GAD)1-10/99**

**Dated Lahore, the 24<sup>th</sup> March 2007**

A copy is forwarded for information and necessary action to:

1. The Secretaries, Government of the Punjab.
  - i) Finance Department.
  - ii) Agriculture Department.
  - iii) Law & Parliamentary Affairs Department.
2. The Secretary, Punjab Public Service Commission, Lahore
3. The Registrar, Lahore High Court Lahore.
4. The System Analyst (O&M), S&GA Department.
5. The Private Secretaries to the Governor, Punjab
6. The Private Secretaries to the Chief Minister, Punjab
7. The Private Secretaries to Chief Secretary/Additional Chief Secretary and Secretary (Services), S&GA Department.
8. The Superintendent, Government Printing Press Punjab, Lahore with the request to publish this notification in official gazette and supply 20 printed copies thereof to the undersigned.

**(MUHAMMAD SALEEM)  
SECTION OFFICER (R-III)**

**GOVERNMENT OF THE PUNJAB  
AGRICULTURE DEPARTMENT**

**Endst.No.SO(A-I)1-7/94**

**Dated :- 2.4.2007**

A copy is forwarded to the Director of Agri. Information, Punjab, Lahore for information and necessary action.

**SECTION OFFICER (A-I)**

**Schedule**

Name of the Department.	Functional Unit	Name of the post	Appointing Authority	Minimum Qualification for appointment by		Method of recruitment	Age for initial recruitment		Examination / training and other conditions required for confirmation
				Initial recruitment / transfer	Promotion		Min.	Max.	
1.	2.	3.	4.	5.	6.	7.	8.	9.	10
Agriculture Department	Directorate of Agricultural Information, Punjab.	1. Director Agricultural Information	Chief Minister			By promotion on seniority cum fitness basis amongst Agricultural Publications Officer, Deputy Director (Research Information ) and Deputy Director (Video) BS-18 in accordance with the Minimum Length of Service for Promotion Rules, 2003	-		
Agriculture Department	Directorate of Agricultural Information, Punjab.	2. Deputy Director (Research Information)	Administrative Secretary.	M.Sc (Hons) Agri. from a recognized University with five years experience in research information/ Editing of research journals and documentation work from any Govt. autonomous or semi autonomous organization after acquiring M.Sc. (Hons) Agri.	-	i. By promotion on seniority-cum fitness basis amongst Assistant Director (Information & Films), Assistant Director (Production), Assistant Director (Documentation) and Assistant Director (Media Research) (BS-17+Rs.150/-Special pay) in the functional unit having service in accordance with provisions of Minimum Length of Service for Promotion Rules, 2003. ii. If none is available by promotion then by initial recruitment.	28	35	

Agriculture Department	Directorate of Agricultural Information, Punjab.	3. Agricultural Publications Officer	Administrative Secretary.	M.Sc (Hons) Agri. from a recognized University with five years experience in editing and production of agri-publications from any Govt. autonomous or semi-autonomous organization after acquiring M.Sc (Hons) Agri.	-	i. By promotion on seniority cum fitness basis amongst Assistant Director (Information & Films), Assistant Director (Production), Assistant Director (Documentation) and Assistant Director (Media Research) (BS-17+ Rs.150/- Special Pay) in the functional unit having service in accordance with provisions of Minimum Length of Service for Promotion Rules, 2003.  2 If none is available by promotion then by initial recruitment.	28	35	
Agriculture Department	Directorate of Agricultural Information, Punjab.	4. Deputy Director (Video)	Administrative Secretary.	M.Sc (Hons) Agri. from a recognized University with five years experience in audio / video production on agri. topics and editing from any Govt. autonomous, semi-autonomous organization or electronic media after acquiring M.Sc (Hons) Agri.	-	i. By promotion on seniority cum fitness basis amongst Assistant Director (Information & Films), Assistant Director (Production), Assistant Director (Documentation) and Assistant Director (Media Research) (BS-17+ Rs.150/- Special Pay) in the functional unit having service in accordance with provisions of Minimum Length of Service for Promotion Rules, 2003.  2 If none is available by promotion then by initial	28	35	

						recruitment.			
Agriculture Department	Directorate of Agricultural Information, Punjab.	5. Assistant. Director (Information & Films)	Administrative Secretary.	B.Sc.(Hons) Agri. from a recognized University with five years experience in production of films and other audio visual aids from any Govt., autonomous, semi-autonomous organization or electronic media after acquiring B.Sc (Hons) Agri.	-	i. By promotion on seniority cum fitness basis amongst Editor (Press & Radio), Assistant Agricultural Information Officer and Agricultural Officer (BS-17) in the functional unit having five years experience as such. ii. If none is available by promotion then by initial recruitment.	21	28	
Agriculture Department	Directorate of Agricultural Information, Punjab.	6. Assistant. Director (Production)	Administrative Secretary	B.Sc.(Hons) Agri. from a recognized University with five years experience in production of films and other audio visual aids from any Govt., autonomous, semi-autonomous organization or electronic media after acquiring B.Sc (Hons) Agri.	-	i. By promotion on seniority cum fitness basis amongst Editor (Press & Radio), Assistant Agricultural Information Officer and Agricultural Officer (BS-17) in the functional unit having five years experience as such. ii. If none is available by promotion then by initial recruitment.	21	28	
Agriculture Department	Directorate of Agricultural Information, Punjab.	7. Assistant Director (Documentation)	Administrative Secretary	B.Sc (Hons) Agri. from a recognized University with five years experience in research information/ documentation/ production of films and other audio visual aids from any Govt., autonomous or semi-autonomous organization after acquiring B.Sc (Hons) Agri.	-	i. By promotion on seniority cum fitness basis amongst Editor (Press & Radio), Assistant Agricultural Information Officer and Agricultural Officer (BS-17) in the functional unit having five years experience as such. ii. If none is available by promotion then by initial recruitment.	21	28	

Agriculture Department	Directorate of Agricultural Information, Punjab.	8. Assistant Director (Media Research)	Administrative Secretary	B.Sc (Hons) Agri. from a recognized University with five years experience in Agri. publicity/ media research/ documentation from any Govt., autonomous or semi-autonomous organization after acquiring B.Sc (Hons) Agri.	-	i. By promotion on seniority cum fitness basis amongst Editor (Press & Radio), Assistant Agricultural Information Officer, and Agriculture Officer (BS-17) in the functional unit having five years experience as such. ii. If none is available by promotion then by initial recruitment.	21	28	
Agriculture Department	Directorate of Agricultural Information, Punjab.	9. Assistant Agricultural Information Officer	Administrative Secretary	B.Sc (Hons) Agri. from a recognized University having one year experience in research information, editing and documentation.	-	By initial recruitment.	21	28	
Agriculture Department	Directorate of Agricultural Information, Punjab.	10. Editor (Press & Radio)	Administrative Secretary	B.Sc (Hons) Agri. with Agriculture extension as major subject from a recognized University with one year experience in press information/ radio journalism. If none is available then B.Sc (Hons) Agriculture from a recognized University with one year experience in press information/ radio journalism.	-	i. By promotion on seniority cum fitness basis amongst Training & Utilization Officer (BS-16) in the functional unit having five years experience as such. ii. If none is available by promotion then by initial recruitment.	21	28	
Agriculture Department	Directorate of Agricultural Information, Punjab.	11. Agricultural Officer	Administrative Secretary.	B.Sc (Hons) Agri. from a recognized University with one year experience in agri. publicity/ extension information after acquiring B.Sc (Hons) Agri.	-	By initial recruitment	21	28	
Agriculture	Directorate	12. Training &	Administrative	a) B.Sc (Hons) Agriculture with	-	i. By promotion on seniority	21	28	

Department	Directorate of Agricultural Information, Punjab.	Utilization Officer	Deputy Secretary	Agricultural Extension as major subject from a recognized University having two years experience in Journalism.  b) If none is available then a person with B.Sc with Botany as one of the subject and four years experience in journalism.		cum fitness basis amongst Training Specialist, Sub Editor, Assistant Editor and Technical Writers (BS-11) in the functional unit having five years experience and successfully completion of in-service course in Agri. Communication organized by Directorate of Agricultural Information, Punjab.  ii. If none is available by promotion then by initial recruitment.			
Agriculture Department	Directorate of Agricultural Information, Punjab.	13. Training Specialist	Director Agricultural Information	Graduate from a recognized University with Journalism as one of the subjects.	-	i. By promotion on seniority cum fitness basis amongst Translator (BS-8) in the functional unit having three years service.  ii. If none is available by promotion then by initial recruitment.	21	28	
Agriculture Department	Directorate of Agricultural Information, Punjab.	14. Sub-Editor	Director Agricultural Information	Graduate from a recognized University with Journalism as one of the subjects.	-	i. By promotion on seniority cum fitness basis amongst Translator (BS-8) in the functional unit having three years service.  ii. If none is available by promotion then by initial recruitment.	21	28	
Agriculture Department	Directorate of Agricultural Information, Punjab.	15. Assistant Editor	Director Agricultural Information	Graduate from a recognized University with Journalism as one of the subjects.	-	i. By promotion on seniority cum fitness basis amongst Translator (BS-8) in the	21	28	

	Information, Punjab.					functional unit having three years service. ii. If none is available by promotion then by initial recruitment.			
Agriculture Department	Directorate of Agricultural Information, Punjab.	16. Technical Writer	Director Agricultural Information	Graduate with Botany as one of the subjects from a recognized University.	-	i. By promotion on seniority cum fitness basis amongst Translator (BS-8) in the functional unit having three years service. ii. If none is available by promotion then by initial recruitment.	21	28	
Agriculture Department	Directorate of Agricultural Information, Punjab.	17. Translator	Director Agricultural Information	Graduate from a recognized University with Journalism as one of the subjects and will have to pass the prescribed test of translating scientific articles from English into Urdu and vice versa.	-	By initial recruitment.	21	28	
Agriculture Department	Directorate of Agricultural Information, Punjab.	18. Senior Sound Recordist/ Editor	Administrative Secretary.	3 years diploma in Associate Engineering (Electronics) OR Graduate from a recognized University with two years experience in sound recording/editing from any Govt., autonomous/ semi-autonomous organization or electronic media.	-	i. By promotion on seniority cum fitness basis amongst Sound Recordist (BS-14) ii. If none is available then by initial recruitment.	21	28	
Agriculture Department	Directorate of Agricultural Information, Punjab.	19. Sound Recordist	Director Agricultural Information	Graduate from a recognized University/ College with one year experience in sound	-	i. By promotion on seniority cum fitness basis amongst Assistant Sound Recordists	21	28	

	Information, Punjab.			recording/ editing from any Govt., autonomous, semi-autonomous organization or electronic media.		(BS-9) in the functional unit with at least three years experience as such. ii. If none is available by promotion then by initial recruitment.			
Agriculture Department	Directorate of Agricultural Information, Punjab.	20. Assistant Sound Recordist	Director Agricultural Information	Intermediate from a recognized Board with one year experience of sound recording for audio / video productions from any Govt., autonomous / semi-autonomous organization or electronic media.	-	i. By promotion on seniority cum fitness basis amongst Copyists (BS-6) in the same functional unit having three years experience as such. ii. If none is available by promotion then by initial recruitment.	21	28	
Agriculture Department	Directorate of Agricultural Information, Punjab.	21. Copyist	Director Agricultural Information	Intermediate from a recognized Board with working experience in speedy transcription of Radio Tapes in good handwriting.	-	By initial recruitment.	18	25	
Agriculture Department	Directorate of Agricultural Information, Punjab.	22. Cameraman	Administrative Secretary.	Graduate in Fine Arts with photography as one of the subjects from any recognized University / College with two years experience in operating movie / video cameras from any Govt., autonomous, semi-autonomous organization or electronic media after acquiring Graduation.	-	i. By promotion on seniority cum fitness basis amongst Artist-cum-Photographers (BS-14) in the functional unit having three years service. ii. If none is available then by initial recruitment.	21	28	
Agriculture Department	Directorate of Agricultural Information, Punjab.	23. Artist-cum-Photographer	Director Agricultural Information	Graduate in Fine Arts with Photography as one of the subjects from a recognized	-	i. By promotion on seniority cum fitness basis amongst Photographers	21	28	



	Information, Punjab.			University/College. OR Diploma in Fine Arts from a recognized College/ Institute with two years experience in photography.		(BS-8) in the functional unit with four years experience. ii. If none is available then by initial recruitment.			
Agriculture Department	Directorate of Agricultural Information, Punjab.	24. Photographer	Director Agricultural Information	Intermediate from a recognized Board with two years experience in photography from any Govt., autonomous / semi-autonomous organization or print media.	-	i. By promotion on seniority cum fitness basis amongst Dark Room Assistant (BS-5) in the functional unit with at least three years experience in photography. ii. If none is available by promotion then by initial recruitment.	21	28	
Agriculture Department	Directorate of Agricultural Information, Punjab.	25. Dark Room Assistant	Director Agricultural Information	Intermediate from a recognized Board having knowledge about developing, Printing, Processing, etc. of Photographic films and colour slides from any Govt., autonomous / semi-autonomous organization or print media.	-	By initial recruitment.	21	28	
Agriculture Department	Directorate of Agricultural Information, Punjab.	26. Word Processor Operator	Administrative Secretary.	Bachelor degree in Arts / Social Sciences/ Biological Science with a certificate in Computer Programming and one year experience in electronic composing / computer operation from any Govt., autonomous or semi-autonomous organization.	-	i. By promotion on seniority cum fitness basis amongst the IBM Composer Operator (BS-14) having certificate from a recognized Institute in Computer Programming (BASIC or any other word processing software language) with three years	21	28	

						service as such. ii. If none is available then by initial recruitment.			
Agriculture Department	Directorate of Agricultural Information, Punjab.	27. IBM Composer Operator	Director Agricultural Information.	Intermediate with two years experience in electronic composing from any Govt., autonomous or semi-autonomous organization. Stenographers having three years experience with one year in electronic composing will be preferred.	-	i. By promotion on seniority cum fitness basis amongst Stenographers (English) (BS-12) in the functional unit having three years experience with one year in electronic composing. ii. If none is available then by initial recruitment.	21	28	
Agriculture Department	Directorate of Agricultural Information, Punjab.	28. Artist/ Designer	Administrative Secretary.	Graduate in Fine Arts from any recognized University / College with one year experience from any Govt., autonomous, semi-autonomous organization or APNS accredited advertising agencies.	-	i. By promotion on seniority cum fitness basis amongst Artist (BS-11) in the functional unit having six years experience as such. ii. If none is available by promotion then by initial recruitment.	21	28	
Agriculture Department	Directorate of Agricultural Information, Punjab.	29. Artist	Director Agricultural Information	Matric with Diploma in Graphic designing from a recognized College/ Institute and two years experience in the relevant field.	-	i. By promotion on seniority-cum-fitness basis amongst the Proof Readers (Art) (BS-5) in the functional unit with six years experience as such. ii. If none is available by promotion then by initial recruitment.	21	28	
Agriculture Department	Directorate of Agricultural Information	30. Sub-Engineer	Administrative Secretary.	Bachelor of Technology (B.Tech) Electrical / Electronics from a recognized University/ College.	-	i. By promotion on seniority cum fitness basis amongst Technicians (BS-11) having six years	21	28	

	Information, Punjab.					experience as such. ii. If none is available by promotion then by initial recruitment.			
Agriculture Department	Directorate of Agricultural Information, Punjab.	31. Technician	Director Agricultural Information	Matriculate with three years diploma in electrical or electronics from a recognized Board.	-	By initial recruitment.	21	28	
Agriculture Department	Directorate of Agricultural Information, Punjab.	32. Mechanic	Director Agricultural Information	Matriculate with Diploma in Electrical or Electronics from a recognized Board/ Institute.	-	By initial recruitment.	20	28	
Agriculture Department	Directorate of Agricultural Information, Punjab.	33. Production Assistant	Director Agricultural Information	Graduate from a recognized University with two years experience in Production / Printing work from any Govt., autonomous, semi-autonomous organization or electronic media.  OR F.A. / F.Sc with three years experience in the production work of printing from any Govt., autonomous or semi-autonomous organization or print / electronic media.	-	i. By promotion on seniority cum fitness basis amongst the Cassettes Librarian (BS-10) who are at least Intermediate with four years experience as such and Printers (BS-9) who are Intermediate with five years experience in the line.  ii. If none is available by promotion then by initial recruitment.	21	28	
Agriculture Department	Directorate of Agricultural Information	34. Printer	Director Agricultural Information	Intermediate from a recognized Board with certificate in printing or four years experience of production / printing work from	-	i. By promotion on seniority cum fitness basis amongst the Assistant Printers (BS-8) in the functional having three	21	28	

	Information, Punjab.			any Govt., autonomous, semi-autonomous organization. OR Matric with Diploma in printing and Graphic Arts from a recognized College/ Institute or four years experience in printing from any Govt., autonomous, semi-autonomous organization or print media.		years experience as such. ii. If none is available by promotion then by initial recruitment.			
Agriculture Department	Directorate of Agricultural Information, Punjab.	35. Assistant Printer	Director Agricultural Information.	Matric with Diploma in printing from a recognized institute or three years experience in printing or production work from any Govt., autonomous, semi-autonomous organization or print media.	-	i. By promotion on seniority cum fitness basis amongst Machineman, Graining Machineman (BS-6), Proof Reader (Text) and Calligraphists (BS-5) with four years experience in the line. ii. If none is available by promotion then by initial recruitment.	21	28	
Agriculture Department	Directorate of Agricultural Information, Punjab.	36. Machineman	Director Agricultural Information.	Certificate in electronics from a recognized School with one year experience in the operation of stencil scanner and electrical duplicating machine/ offset printing press from any Govt., autonomous or semi-autonomous organization.	-	i. By promotion on seniority cum fitness basis amongst Inker/ Helpers (BS-1) in the functional unit. He will have to pass the test of successfully operating the Offset Printing Press. ii. If none is available for promotion then by initial recruitment.	21	28	
Agriculture Department	Directorate of Agricultural Information	37. Graining Machineman	Director Agricultural Information	Matric with one year experience in handling the graining machine and plate making from any Govt., autonomous or semi-	-	i. By promotion on seniority cum fitness basis amongst Press Coolies (BS-1) having five years experience in operating Graining Machine	21	28	

	n, Punjab.			autonomous organization.		to be verified by test. ii. If none is available for promotion then by initial recruitment.			
Agriculture Department	Directorate of Agricultural Information, Punjab.	38. Calligraphist	Director Agricultural Information	Matric with three years experience of Calligraphy both in Naskh and Nastaliq from any Govt., autonomous or semi-autonomous organization.	-	By initial recruitment.	18	25	
Agriculture Department	Directorate of Agricultural Information, Punjab.	39. Proof Reader (Art)	Director Agricultural Information	Matriculate with one year experience of Layout, design, tracing, copy and preparation of dummies from any Govt., autonomous or semi-autonomous organization.	-	By initial recruitment.	18	25	
Agriculture Department	Directorate of Agricultural Information, Punjab.	40. Proof Reader (Text)	Director Agricultural Information	Matriculate with one year experience in English and Urdu proof reading from any Govt., autonomous or semi-autonomous organization.	-	By initial recruitment.	18	25	
Agriculture Department	Directorate of Agricultural Information, Punjab.	41. Inker	Director Agricultural Information	Matriculate	-	By initial recruitment.	18	25	
Agriculture Department	Directorate of Agricultural Information, Punjab.	42. Helper	Director Agricultural Information	Middle	-	By initial recruitment.	18	25	
Agriculture Department	Directorate of	43. Cassette Librarian	Director Agricultural	Intermediate with certificate in Library Science from a	-	i. By promotion on seniority cum fitness basis amongst	21	28	

	Agricultural Information, Punjab.		Information	recognized Board/ Institute having one year experience in non book librarianship from any Govt., autonomous or semi-autonomous organization or APNS accredited advertising agencies.		Librarian (BS-9) in the functional unit having three years service. ii. If none is available then by initial recruitment.			
Agriculture Department	Directorate of Agricultural Information, Punjab.	44. Librarian	Director Agricultural Information	Intermediate with certificate in Library Science from a recognized Board/ Institute having two years experience from any Govt., autonomous or semi-autonomous organization.	-	i. By promotion on seniority cum fitness basis amongst Library Assistants (BS-6) in the functional unit with four years experience. ii. If none is available by promotion then by initial recruitment.	21	28	
Agriculture Department	Directorate of Agricultural Information, Punjab.	45. Library Assistant	Director Agricultural Information	Intermediate with certificate in Library Science from a recognized Board/ Institute.	-	By initial recruitment.	18	25	
Agriculture Department	Directorate of Agricultural Information, Punjab.	46. Compositor	Director Agricultural Information	Matric with one year experience in composing	-	By initial recruitment.	18	25	
Agriculture Department	Directorate of Agricultural Information, Punjab.	47. Block Maker cum Copy Paster	Director Agricultural Information	Intermediate from a recognized Board with one year experience in block making/ copy pasting from any Govt., autonomous / semi-autonomous organization or print media.	-	By initial recruitment.	18	25	
Agriculture Department	Directorate of Agricultural Information, Punjab.	48. Binder Foreman	Director Agricultural Information	Intermediate from a recognized Board with three year experience in binding of books /	-	i. By promotion on seniority cum fitness basis amongst Daftries (BS-2) in the	18	25	

	Information, Punjab.			magazines / journals etc. in a daftri khana.		functional unit with at least four years service as such. ii. If none is available by promotion then by initial recruitment.			
Agriculture Department	Directorate of Agricultural Information, Punjab.	49. Daftri	Director Agricultural Information	Matric Pass	-	i. By promotion on seniority cum fitness basis amongst Naib Qasids, Packers and Khalasi-cum-Packer (BS-1) in the functional unit who are Matriculate. ii. If none is available by promotion then by initial recruitment.	18	25	
Agriculture Department	Directorate of Agricultural Information, Punjab.	50. Khalasi-cum-Packer	Director Agricultural Information	Middle Pass	-	By initial recruitment.	18	25	
Agriculture Department	Directorate of Agricultural Information, Punjab.	51. Packer	Director Agricultural Information	Middle Pass	-	By initial recruitment.	18	25	
Agriculture Department	Directorate of Agricultural Information, Punjab.	52. Press Coolie	Director Agricultural Information	Middle Pass	-	By initial recruitment.	18	25	
Agriculture Department	Directorate of Agricultural Information	53. Studio Naib Qasid	Director Agricultural Information	Middle Pass	-	By initial recruitment.	18	25	

	Information, Punjab.								
Agriculture Department	Directorate of Agricultural Information, Punjab.	54. Cleaner	Director Agricultural Information	Middle Pass	-	By initial recruitment.	18	25	



## II MINISTERIAL GROUP

Name of the Department.	Functional Unit	Name of the post	Appointing Authority	Minimum Qualification for appointment by		Method of recruitment	Age for initial recruitment		Examination / training and other conditions required for confirmation
				initial recruitment / transfer	Promotion		Min.	Max.	
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
Agriculture Department	Directorate of Agricultural Information, Punjab.	55. Administrative Officer	Director Agricultural Information	Graduate from a recognized University with ten years experience.	-	i. By promotion on seniority cum fitness basis amongst Superintendents (BS-16) in the functional unit having Intermediate qualification with three years experience as such. ii. If none is available by promotion then by initial recruitment.	30	35	
Agriculture Department	Directorate of Agricultural Information, Punjab.	56. Assistant Accounts Officer	Director Agricultural Information	Bachelor of commerce from a recognized University with ten years experience.	-	i. By promotion on seniority cum fitness basis from amongst Superintendents (BS-16) in the functional unit with at least Intermediate qualification having three years experience as such. ii. If none is available by promotion then by initial recruitment.	30	35	
Agriculture Department	Directorate of Agricultural Information, Punjab.	57. Superintendent	Director Agricultural Information	Graduate from a recognized University with ten years experience in line.	-	i. By promotion on seniority cum fitness basis amongst Assistants (BS-11) and Stenographer (BS-12) in the functional unit.- (a) 2/3 <sup>rd</sup> amongst Assistants with five years service.	21	35	

						(b) 1/3 <sup>rd</sup> amongst Stenographers with five years service. ii. If none is available by promotion then by initial recruitment.			
Agriculture Department	Directorate of Agricultural Information, Punjab.	58. Stenographer (English)	Director Agricultural Information	i. Intermediate or equivalent qualification from a recognized Board / Institute. ii. A speed of 70 w.p.m. in Shorthand in English and 35 w.p.m. in typing on type writer or on computer. iii. Computer Literate (M.S office). Note: Preference shall be given to the candidates who know Urdu Shorthand at a speed of 60 w.p.m. and type writing at a speed of 25 w.p.m.	-	By initial recruitment.	18	25	
Agriculture Department	Directorate of Agricultural Information, Punjab.	59. Stenographer (Urdu)	Director Agricultural Information	i. Intermediate or equivalent qualification from a recognized Board / Institute. ii. A speed of 70 w.p.m. in Shorthand in English and 35 w.p.m. in typewriting on type writer or on computer. iii. Computer literate (M.S Office). Note: Preference shall be given to the candidates who know Urdu shorthand at a speed of 60 w.p.m. and typewriting at a speed of 25 w.p.m.	-	By initial recruitment.	18	25	

Agriculture Department	Directorate of Agricultural Information, Punjab.	60. Assistant	Director Agricultural Information	Graduate from a recognized University / Institute.	-	i. 20% by initial recruitment. ii. 80% by promotion on seniority cum fitness basis amongst Senior Clerks (BS-7) / Store Supervisor (BS-9) with a ratio of 80 : 20 in the functional unit having three years service as such.	18	25	
Agriculture Department	Directorate of Agricultural Information, Punjab.	61. Senior Clerk	Director Agricultural Information	Intermediate with certificate in M.S Office in computer from a recognized University / Institute.	-	i. By promotion on seniority cum fitness basis amongst the Junior Clerk (BS-5) and Urdu Typist (BS-6) with a ratio of 80:20 in the functional unit with at least three years service as such. ii. If none is available by promotion then by initial recruitment.	18	25	
Agriculture Department	Directorate of Agricultural Information, Punjab.	62. Urdu Typist	Director Agricultural Information	Matriculate or equivalent qualification from a recognized Board with the speed of 25 w.p.m. in typewriting to be verified by test.	-	By initial recruitment.	18	25	
Agriculture Department	Directorate of Agricultural Information, Punjab.	63. Junior Clerk	Director Agricultural Information	Matriculate or equivalent qualification from a recognized Board with speed of 25 w.p.m. in typewriting to be verified by test. Note: Preference would be given to those having computer knowledge. (Word & Excel)	-	i. 80% by initial recruitment. ii. 20% of the posts of Junior Clerks (BS-5) will be filled in by promotion amongst BS-1 to BS-4 in the functional unit, who are otherwise eligible for appointment to the post and having three years experience as such.	18	25	
Agriculture Department	Directorate of	64. Store Supervisor	Director Agricultural	Intermediate from a recognized Board with four years	-	i. By promotion on seniority cum fitness basis amongst	21	28	

	Agricultural Information, Punjab.		Information	experience in handling office store from any Govt., autonomous or semi-autonomous organization.		Technical Store Keeper and Accountant (BS-6) in the functional unit having at least four years experience as such. ii. If none is available by promotion then by initial recruitment.			
Agriculture Department	Directorate of Agricultural Information, Punjab.	65. Technical Store Keeper	Director Agricultural Information	Intermediate from a recognized Board with two years experience in maintaining store from any Govt., autonomous or semi-autonomous organization.	-	By initial recruitment.	21	28	
Agriculture Department	Directorate of Agricultural Information, Punjab.	66. Accountant	Director Agricultural Information	I.com or ICS from a recognized Board.	-	By initial recruitment.	18	28	
Agriculture Department	Directorate of Agricultural Information, Punjab.	67. Driver (BS-6)	Director Agricultural Information	i. Middle pass ii. LTV license holder with eight years experience.	-	i. By promotion on seniority cum fitness basis amongst Drivers (BS-5) in the functional unit having three years experience as such. ii. If none is available by promotion then by initial recruitment.	21	35	
Agriculture Department	Directorate of Agricultural Information, Punjab.	68. Driver (BS-5)	Director Agricultural Information	i. Middle pass. ii. LTV license holder with eight years experience.	-	i. By promotion on seniority cum fitness basis amongst Drivers (BS-4) in the functional unit having three years experience as such. ii. If none is available by promotion then by initial recruitment.	21	35	

Agriculture Department	Directorate of Agricultural Information, Punjab.	69. Driver (BS-4)	Director Agricultural Information	i. Middle pass. ii. LTV license holder with five years experience.	-	By initial recruitment.	21	35	
Agriculture Department	Directorate of Agricultural Information, Punjab.	70. Naib Qasid	Director Agricultural Information	Primary pass.	-	By initial recruitment.	18	25	
Agriculture Department	Directorate of Agricultural Information, Punjab.	71. Chowkidar	Director Agricultural Information	Primary pass.	-	By initial recruitment.	18	25	
Agriculture Department	Directorate of Agricultural Information, Punjab.	72. Sweeper	Director Agricultural Information	Literate	-	By initial recruitment.	18	25	

**GOVERNMENT OF THE PUNJAB  
SERVICES & GENERAL ADMINISTRATION  
DEPARTMENT.**

**Dated Lahore, the 22<sup>nd</sup> August, 2008**

**NOTIFICATION**

**No.SOR-III(S&GAD)1-10/99.** In exercise of the powers conferred upon him under Section-23 of the Punjab Civil Servants Act, 1974 (VIII of 1974), the Governor of the Punjab is pleased to direct that in the Punjab Agriculture Department, Directorate of Agriculture Information, Service Rules, 2007, the following amendments shall be made:

**AMENDMENTS:**

**In the said rules, in the schedule,**

- (i) for the existing entries against the posts at serial Nos.22, 25, 28, 36, 37 and 59 in column No.3, in column No.5, the following shall be substituted respectively:

Name of Department	Functional Unit	Name of the post with Grade	Appointing Authority	Minimum Qualification for appointment		Method of Recruitment	Age for initial recruitment		Examination, training and other conditions required for confirmation
				Initial Recruitment	Promotion		Min	Max	
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
Agriculture Department	Directorate of Agricultural Information, Punjab.	22. Cameraman	Administrative Secretary	Graduate from a recognized University with two years experience of videography and operating movie and still cameras from public or private sector/organizations.	-	-	-	-	-
-do-	-do-	25. Dark Room	Director	Intermediate from a	-	-	-	-	-

		Assistant	Agricultural Information	recognized Board having knowledge about developing, printing, processing etc., of photographic films.					
-do-	-do-	28. Artist/ Designer	Administrative Secretary	Graduate in Fine Arts or Graphic Designing from any recognized University / College.	-	-	-	-	-
-do-	-do-	36. Machineman	Director Agricultural Information.	Intermediate preferably ICS from a recognized Board having knowledge of operating office machine.	-	-	-	-	-
-do-	-do-	37. Graining Machineman	Director Agricultural Information	Intermediate preferably ICS from a recognized Board having knowledge of operating Graining machine.	-	-	-	-	-
-do-	-do-	59. Stenographer (Urdu)	Director Agricultural Information	i. Intermediate or equivalent qualification from a recognized Board / Institute. ii. A speed of 100 w.p.m. in shorthand in Urdu and 45 w.p.m. in Urdu typing. iii. Computer Literate.	-	-	-	-	-

ii) after the existing entry at serial No.59, in column No.3, in column No.1 to 10, the following new entries shall be inserted:

Agriculture Department	Directorate of Agricultural Information, Punjab.	59(a) Computer Operator (BS-11)	Director Agricultural Information	i) Intermediate or equivalent qualification from a recognized Board. ii) One year diploma in computer from the recognized Board. iii) Knowledge of typing with a speed of 10,000 keys depression per hour.	-	By initial recruitment.	18	25	-
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**BY ORDERS OF THE GOVERNOR OF THE PUNJAB  
 JAVAID ASLAM  
 ADDITIONAL CHIEF SECRETARY**



**No.SOR-III(S&GAD)1-10/99**

**Dated Lahore, the 30<sup>th</sup> August, 2008**

A copy is forwarded for information and necessary action to:

1. The Secretaries, Government of the Punjab.
  - i) Finance Department.
  - ii) Agriculture Department.
  - iii) Law & Parliamentary Affairs Department.
2. The Registrar, Lahore High Court Lahore.
3. The Secretary, Punjab Public Service Commission, Lahore.
4. The Accountant General, Punjab.
5. The Director General Agriculture (Extension & AR) Punjab.
6. The Additional Secretary (O&R), Law & Parliamentary Affairs Department.
7. The Deputy Secretary (PC) Finance Department.
8. All District Accounts Officers in the Punjab.
9. The System Analyst (O&M Wing), S&GA Department.
10. The Private Secretaries to the Governor Punjab/Chief Minister/Chief Secretary/Additional Chief Secretary and Secretary (Services), S&GA Department.
11. The Superintendent, Government Printing Press Punjab, Lahore with the request to publish this notification in official gazette and supply 20 printed copies thereof to the undersigned.

**(MUHAMMAD SALEEM)  
SECTION OFFICER(R-III)**

**GOVERNMENT OF THE PUNJAB  
AGRICULTURE DEPARTMENT**

**Endst.No.S.O(B&A)Estt.1-7/2008**

**Dated Lahore, the 15.09.2008**

A copy is forwarded for information and necessary action to the Director of Agriculture (Information), Punjab, Lahore.

**SECTION**

**OFFICER**

**(B&A)**

**GOVERNMENT OF THE PUNJAB  
SERVICES & GENERAL ADMINISTRATION  
DEPARTMENT  
(REGULATIONS WING)**

Dated Lahore, the 11<sup>th</sup> May, 2011

**NOTIFICATION**

**No.SOR(III)(S&GAD) 1-23/2010.** In exercise of the powers conferred under section 23 of the Punjab Civil Servants Act, 1974 (VIII of 1974), the Governor of the Punjab is pleased to direct that in the Punjab Agriculture Department, Directorate of Agriculture Information Service Rules, 2007, the following amendments shall be made namely:

**AMENDMENTS**

In the said rules, in the Schedule, after entries at Sr.No.72, the following entries in column No.1 to 10 shall be inserted:

Name of the Department	Functional Unit	Name of the post	Appointing Authority	Minimum Qualification for appointment by		Method of recruitment	Age for initial recruitment		Examination Training and other conditions required for confirmation
				Initial recruitment	Promotion		Min.	Max.	
1.	2.	3.	4.	5.	6.	7.	8.	9.	
Agriculture Department	Directorate of Agricultural Information, Punjab.	73. Database Administrator (BS-18)	Administrative Secretary	Master of Computer Science (MCS) (second division) or Bachelor of Computer Science (BCS) (second division) from a recognized University with five years experience (in case of MCS) or seven years experience (in case of BCS) respectively in the relevant field.	-	By initial recruitment.	27	35	As may be prescribed by the Government.
Agriculture Department	Directorate of Agricultural Information	74. Assistant Director (Liaison) BS-17+Rs.150/- S.P.	Administrative Secretary	M.Sc (Hons) Agriculture from a recognized University with one year experience in Agriculture Research Extension or Agriculture		By initial recruitment.	25	30	As may be prescribed by the Government.

	n, Punjab.			Publicity in public sector.					
Agriculture Department	Directorate of Agricultural Information, Punjab.	75. Librarian / Documentation Officer (BS-17)	Administrative Secretary	Master's degree in Library and Information Science (second division) from a recognized University with one year experience of library management and documentation work by using IT tools.	-	By Initial recruitment.	21	28	As may be prescribed by the Government.
Agriculture Department	Directorate of Agricultural Information, Punjab.	76. Hardware Technician (BS-15)	Director Agricultural Information	ICS (second division) from a recognized Board with one year diploma in Computer Hardware from a recognized institute with two years practical experience in the relevant field.	-	By Initial recruitment.	20	25	As may be prescribed by the Government.
Agriculture Department	Directorate of Agricultural Information, Punjab.	77. Data Entry Operator (BS-12)	Director Agricultural Information	ICS (second division) from a recognized Board with a typing speed of 40 words per minute along with two years experience in the relevant field.	-	By Initial recruitment.	18	25	As may be prescribed by the Government.
Agriculture Department	Directorate of Agricultural Information, Punjab.	78. Video Operator (BS-6)	Director Agricultural Information	Intermediate (second division) from a recognized Board with one year experience in the relevant field.	-	By Initial recruitment.	21	28	As may be prescribed by the Government.

**MUHAMMAD ILYAS**  
**SECRETARY (REGULATIONS), S&GAD**

**No.SOR-III(S&GAD)1-23/2010**

**Dated Lahore, the 20<sup>th</sup> May, 2011**

A copy is forwarded for information and necessary action to:

1. The Secretaries, Government of the Punjab.
  - i) Law & Parliamentary Affairs Department
  - ii) Finance Department.

- iii) Agriculture Department.
2. The Secretary, Punjab Public Service Commission, Lahore.
  3. The Accountant General, Punjab, Lahore.
  4. The Deputy Secretary (Reg) Law & Parliamentary Affairs Department
  5. The Deputy Secretary (PC) Finance Department.
  6. The System Analyst (O&M Wing), S&GA Department, Lahore with the request to incorporate the said amendment in the database created in the O&M Wing.
  7. The Private Secretaries to the Governor Punjab/Chief Minister/Chief Secretary/Additional Chief Secretary and Secretary (Services), S&GAD.
  8. The Superintendent, Government Printing Press Punjab, Lahore with the request to get publish this notification in Official Gazette and supply 20 printed copies thereof to the undersigned.

**(MUHAMMAD ILYAS  
SECTION OFFICER (R-III), S&GAD**

**GOVERNMENT OF THE PUNJAB  
AGRICULTURE DEPARTMENT**

**GOVERNMENT OF THE PUNJAB  
SERVICES & GENERAL ADMINISTRATION  
DEPARTMENT  
(REGULATIONS WING)**

**Dated Lahore, the 12<sup>th</sup> February, 2012**

**NOTIFICATION**

**No.SOR(III)(S&GAD) 1-23/2010** In exercise of the powers conferred under section 23 of the Punjab Civil Servants Act, 1974 (VIII of 1974), the Governor of the Punjab is pleased to direct that in the Punjab Agriculture Department, Directorate of Agriculture Information Service Rules,2007, the following amendments shall be made:

**AMENDMENTS**

In the said rules,

(a) At serial No.22, against the post of “Cameraman” in Column No.7, for the existing entries the following shall be substituted:

“i. By promotion on seniority-cum-fitness basis amongst the Artist-cum-Photographers (BS-14) and Photographers (BS-14) of the functional unit having three years service and skill of operating video camera which shall be verified through test;

ii. If none is available then by initial recruitment” and

(b) after existing entry at Sr.No.59(a), the following new entries in column No.1 to 10 shall be inserted:

**Schedule**

Name of the Department	Functional Unit	Name of the post	Appointing Authority	Minimum Qualification for appointment by		Method of recruitment	Age for initial recruitment		Examination Training and other conditions required for confirmation
				Initial recruitment	Promotion		Min.	Max.	
Agriculture Department	Directorate of Agricultural Information, Punjab.	60) Producer (BS-17)	Administrative Secretary	Master's degree (second division) in Mass Communication or equivalent qualification from a recognized University with one year experience in audio or video production, preferably in agriculture, in	-	By initial recruitment.	24	30	-

				any Government organization or reputable television channel.					
Agriculture Department	Directorate of Agricultural Information, Punjab.	61) Script Writer (BS-17)	-do-	Master's degree (second division) in Mass Communication or equivalent qualification from a recognized University with one year experience in script writing for reputable television or radio channels preferably on agricultural topics.		By initial recruitment.	24	30	-
Agriculture Department	Directorate of Agricultural Information, Punjab.	62) Video Operator (BS-15)	Director Agricultural Information	Intermediate (second division) from a recognized Board with six months diploma or certificate in multimedia or Video production or editing from a recognized institute. Preference shall be given to those who have a experience in the relevant field.	-	By Initial recruitment.	18	25	-

**No.SOR-III(S&GAD)1-23/2010**

**Dated Lahore, the 29<sup>th</sup> February, 2010**

A copy is forwarded for information and necessary action to:

1. The Secretaries, Government of the Punjab.
  - i) Law & Parliamentary Affairs Department
  - ii) Finance Department.
  - iii) Agriculture Department.
2. The Secretary, Punjab Public Service Commission, Lahore.
3. The Accountant General, Punjab.
4. The Director Agriculture Information, Punjab, Lahore.
5. The Deputy Secretary (Reg) Law & Parliamentary Affairs Department

6. The Deputy Secretary (PC) Finance Department.
7. The System Analyst (O&M Wing), S&GA Department, Lahore with the request to incorporate the said amendment in the database created in the O&M Wing.
8. The Private Secretaries to the Governor Punjab/Chief Minister/Chief Secretary/Additional Chief Secretary and Secretary (Services), S&GAD.
9. The Superintendent, Government Printing Press Punjab, Lahore with the request to get publish this notification in Official Gazette and supply 20 printed copies thereof to the undersigned.

**(MUHAMMAD SALEEM)**  
**Section Officer (Reg-III)**

**GOVERNMENT OF THE PUNJAB**  
**AGRICULTURE DEPARTMENT**

**Endst.No.SO(A-I)1-7/2008**

**Dated Lahore, the 06-03-2012**

Copy of the letter received from Section Officer (R-III), Government of the Punjab S&GA Department is forwarded to the Director Agricultural (Information), Punjab, Lahore for information and necessary action.

**SECTION**

**OFFICER**

**(A-I)**



**GOVERNMENT OF THE PUNJAB  
SERVICES & GENERAL ADMINISTRATION  
DEPARTMENT  
(REGULATIONS WING)**

Dated Lahore, the 19<sup>th</sup> March, 2012

**CORRIGENDUM**

**No.SOR-III(S&GAD)1-23/2010.** In the "Schedule" reflected in the Notification bearing

No.SOR-III(S&GAD)1-23/2010 dated 12-02-2012, against entry at Sr.No.62, the nomenclature of the post of Video Operator (BS-15" shown in Column No.3 shall be read as "Video Editor (BS-15)".

**MUHAMMAD ILYAS  
SECRETARY (REGULATION), S&GAD**

**No.SOR-III(S&GAD)1-23/2010**

**Dated Lahore, the 19<sup>th</sup> March, 2012**

A copy is forwarded for information and necessary action to:

1. The Secretaries, Government of the Punjab.
  - i) Law & Parliamentary Affairs Department
  - ii) Finance Department.
  - iii) Agriculture Department.
2. The Secretary, Punjab Public Service Commission, Lahore.
3. The Accountant General, Punjab.
4. The Director Agriculture Information, Punjab, Lahore.
5. The Deputy Secretary (Reg) Law & Parliamentary Affairs Department
6. The Deputy Secretary (PC) Finance Department.
7. The System Analyst (O&M Wing), S&GA Department, Lahore with the request to incorporate the said amendment in the database created in the O&M Wing.
8. The Private Secretaries to the Governor Punjab/Chief Minister/Chief Secretary/ Additional Chief Secretary and Secretary (Services), S&GAD.
9. The Superintendent, Government Printing Press Punjab, Lahore with the request to get publish this notification in Official Gazette and supply 20 printed copies thereof to the undersigned.

**MUHAMMAD SALEEM  
SECTION OFFICER (Reg-III), S&GAD**

**GOVERNMENT OF THE PUNJAB  
AGRICULTURE DEPARTMENT**

**No.SO(A-I)1-7/08**

**Dated Lahore, the 26.03.2011**

Copy of the letter received from Section Officer (R-III), Government of the Punjab S&GA Department is forwarded to the Director Agricultural (Information), Punjab, Lahore for information.

**SECTION OFFICER (A-I)**

**GOVERNMENT OF THE PUNJAB  
AGRICULTURE DEPARTMENT**

